

ADAM HOUSE TORONTO

Communications Specialist - Student Position

Details:

- Toronto, Ontario (onsite, in-person)
- Full time seasonal position, 9 weeks total
- 30 hrs/week, \$17.60/hour
- 1 vacancy
- Canada Summer Jobs, no experience required

Adam House's summer Communications Specialist will work with the Communications Coordinator to create and support a variety of communication channels that assist in thoughtful, streamlined messaging to our residents, former residents and clients, our supporters and our larger community of volunteers, neighbours and stakeholders.

Tasks and responsibilities may include:

- Compiling material for, writing, designing, and distributing newsletters,
- Actively updating all social media channels and growing the social media presence for Adam House, creating compelling content to update supporters & build audience and potential donors.
- Develop strategies and related content for direct and digital marketing and advertising campaigns and implement them
- Graphic design,
- Keeping website up to date,
- Being an active member of our Walk for Refugees committee by undertaking strategies to recruit participants, creating fundraising accounts, and attending monthly committee meetings and bi-weekly practices when possible, and planning future communication to fundraisers,
- Stockpiling high quality images and photographing events and everyday life at Adam House,
- Event planning and promoting our upcoming events.

To apply for this job, you must:

- Be aged between 15 and 30 years old on the start date of the job;
- Have a valid Social Insurance Number (SIN); and
- Be a Canadian citizen, a permanent resident of Canada, or a person who has been granted refugee status in Canada.

All eligible youth are welcome to apply. Adam House will prioritize the recruitment of youth facing barriers to employment, including:

- Indigenous youth
- Racialized youth
- Black youth
- Youth with disabilities
- 2SLGBTQI+ youth

Applications due: May 1st, 2026 at noon.