

ADAM HOUSE TORONTO

Community Recreation Coordinator - Student Position

Details:

- Toronto, Ontario (onsite, in-person)
- Full time seasonal position, 9 week total
- 30 hrs/week, \$17.60/hour
- 1 vacancy
- Canada Summer Jobs, no experience required

Community Recreation Coordinator at Adam House will work with our community cultivators and other staff to administer and oversee recreational activities for our residents, including children & youth, and develop and implement new programs and policies. The successful applicant should have enthusiasm, a love for refugees and children, and display a positive attitude as a role model for children and other volunteers.

Tasks and responsibilities may include:

- assist with weekly community dinners and programming,
- Design & implement weekly activities for summer programming for children
- Identify, procure, solicit supplies and services for programming
- Diligently oversee the health & safety of the youth during programming hours
- Proactively set standards for organization and cleanliness of programming spaces, ensuring daily cleaning and organization of spaces/materials
- Identify various community and City of Toronto events that residents might be interested in attending, and aid in their event registration,
- Develop and solicit information packages introducing residents to Toronto, highlighting activities that are free or low-cost,
- Develop information packages/programs that can assist clients in their new life in Toronto, such as an orientation on the TTC and a guide of where to shop, how to budget, Canadian values and norms, and how get the most of one's limited finances,
- Introduce and help residents register for the City of Toronto Welcome Policy and assist residents in finding and registering in recreation programs which are of interest to them, and attend places and events with residents when needed.

To apply for this job, you must:

- Be aged between 15 and 30 years old on the start date of the job;
- Have a valid Social Insurance Number (SIN); and
- Be a Canadian citizen, a permanent resident of Canada, or a person who has been granted refugee status in Canada.

All eligible youth are welcome to apply. Adam House will prioritize the recruitment of youth facing barriers to employment, including:

- Indigenous youth
- Racialized youth
- Black youth
- Youth with disabilities
- 2SLGBTQI+ youth

Applications due: May 15, 2026 at noon.